

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 10, 2015

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 10, 2015 with the following members present: Tom Yseth, Ryan Krogman, Larry Jensen, Stephne Miller and Lee Ann Pierce.

CALL TO ORDER

Chairperson Yseth called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the March 10, 2015 Commission Meeting was approved without objection.

CONSENT AGENDA

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the February 24, 2015 Commission Meeting.

Travel & Education Requests: Robert Hill to attend the Eastern South Dakota Integrated Weather Team Workshop at the EROS Data Center, March 17th-18th near Baltic; Robert Hill to attend the G288, Local Volunteer and Donations Management Training, May 11th-12th in Sioux Falls; Laura Littlecott to attend the SD-SHRM Annual Conference, April 29th-May 1st in Yankton; Jon Pike to attend the FFY2016 Highway Safety Grant Workshop, March 24th in Sioux Falls; Joyce Dragseth, Chris Lilla, Jacob Brehmer, Larry Klingbile and Jere Hieb to attend the SDAAO Annual Conference, June 2nd-5th in Yankton; Joyce Dragseth to attend the NCRAAO Assessors Annual Conference, June 14th-18th in Wisconsin Dells, WI.

Personnel Action Notices: resignation-Sara Moore, effective February 4, 2015; resignation-Xavier Dean, effective February 19, 2015; resignation-Keith VanDuyn, effective March 20, 2015.

Human Service Report: case #14-191B for Avera McKennan was denied; case #14-214A for Avera McKennan was denied; case #15-006 for Avera McKennan was denied; case #15-007 for Avera McKennan was denied; case #15-005 for Avera McKennan was denied; case #14-202B for Avera McKennan was denied; case #15-018 for Boyd's Drug Mart was approved; case #15-019 for Avera McKennan was denied; case #15-020 for rent was approved; case #15-022 for rent was approved; case #15-023 for Brookings Utilities was approved.

Be it noted, the board was also presented with the 2014 Medical and Subsistence Expenditure Reporting form.

ROUTINE BUSINESS

Approval of Claims

Motion by Miller, seconded by Krogman to approve the following claims. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

A&B Business Inc, Maintenance Agreement, \$124.11; A&B Business Inc, Copy Machine Maintenance, \$79.61; Action Process Serving, Service of Subpoena, \$31.20; Andersen, Norma, Inv MI Hearing, \$15.00; AT&T Mobility, \$45.62; Banner Associates, 34th Ave Reconstruction, \$39,000.00; Benjamin L. Kleinjan, CAA, \$207.00; Boyd's Drug Mart East, COP Rx, \$50.90; Brent Veurink, Tax Certificate, \$7,001.24; Brian J. Shreves, CAA Inv MI Hearing, \$225.75; Brookings Area Chamber, Feb 2015 WILL-Stephne Miller, \$15.00; Brookings City Utilities, Utilities, \$995.08; Brookings City Utilities, Utilities - Water, \$85.21; Brookings City Utilities, Telephone-Internet, \$58.07; Brookings County Finance, Delinquent Taxes, \$1,055.93; Brookings Engraving, Replacement Die, Name Plate, \$35.50; Brookings Engraving, Weed & Pest Brd Service Plaque, \$53.00; Brookings Health System, ER Sexual Assault Investigation, \$459.00; Brookings Health System, January Blood Testing, \$3,169.00; Brookings Register, Yearly Subscription, \$149.21; Brookings-Deuel RWS, Jan/Feb Water Bill, \$189.30; Central Business Supply, Office Supplies, \$168.55; Central Business Supply, Calculator Roll Paper, \$9.24; Central Business Supply, File Pockets, \$12.13; Century Business Products, Copier Maintenance Agreement, \$90.00; Century Link, Long Distance, \$106.34; Chemco Inc, Jail Supplies, \$2,676.32; City Of Brookings, Joint Building Expenses, \$5,525.35; City Of Brookings, Joint Building Expenses, \$2,792.24; Collison, Jeanne, Inv MI Hearing, \$15.00; Cowlitz County Sheriff's, Service Of Summons, \$40.00; Dakota Fluid Power Inc, Hydraulic Parts, Repair, \$2,914.41; Dakotaland Enterprises Inc, COP Rent, \$400.00; Dan Hintz Construction, Remodel Basement of Jail, \$2,360.00; Days Inn Brookings, LEPC Meeting Meals, \$235.92; Dean Schaefer Court Reporter, MI Hearing Court Reporting, \$150.00; Division Of Motor Vehicles, Title License 2 Sheriff Vehicles, \$28.00; EAD & Associates LLC, Emergency Readiness Wheels, \$840.00; Ecowater Systems of Bkgs, Softener Salt, \$99.80; Everist, L.G. Inc, Icing Sand, \$1,197.69; Executive Mgmt Finance Office, Jan 2015 Technology Access Fee, \$26.00; Fite, Pierce & Ronning Law Office, CAA, \$1,600.80; Fite, Pierce & Ronning Law Office, CAA, \$1,052.70; Fite, Pierce & Ronning Law Office, CAA, \$539.40; Fite, Pierce & Ronning Law Office, CAA, \$609.00; Fite, Pierce & Ronning Law Office, CAA, \$609.00; Fleet Safety Equipment Inc, 6a2 Vehicle Set Up, \$1,022.70; Forrest Holdings Inc, Tax Certificate, \$669.63; Frantzen Reporting, Transcripts, \$98.55; G&K Services, Supplies, \$220.67; Graham Tire North, Tires, \$792.34; Homestead Do-It Center, Nails, \$9.02; Hy-Vee Food Store, Refreshments-Various Meetings, \$36.14; Hy-Vee Food Store, Inmate Meals, \$10,971.14; Hy-Vee Food Store, Inmate Rx, \$349.64; Hy-Vee Pharmacy, COP Medication, \$38.62; INA Group LLC, Tax Certificate, \$1,148.57; Jennifer Goldammer, CAA, \$593.25; Johnson Feed Inc, Road Salt, \$3,338.83; Katterhagen, Mark, Inv MI Hearing, \$15.00; Kenner Plumbing Company, Coupling, Pipe Plug, \$38.97; Kim E Callies, Transcripts, \$387.80; Lewno, Lucy, MI Hearings, \$300.98; Lewno, Lucy, MI Hearing, \$150.49; Lincoln County Auditor, MI Hearings, \$1,078.71; M&T Fire & Safety Inc, First Aid Kit Refills, \$44.00; M&T Fire & Safety Inc, First Aid Kit Supplies, \$107.50; Mack, Sonia, Jan/Feb Travel, Registration, \$211.32; Matheson Tri-Gas Inc, Supplies, \$350.99; MCI, Long Distance, \$24.46; Mckeever's Vending, Inmate Commissary, \$781.10; Mcleod's Printing & Office, Appeal Forms, Pt 17's, \$127.12; Midwest Management/BMO Harris, Tax Certificate, \$314.40; Minnehaha County JDC, JDC Costs, \$2,310.00; Nancy J Nelson, CAA, \$472.50; Nancy J Nelson, CAA, \$490.50; National 4-H Council, 4-H Supplies, \$642.00; Office Peeps Inc, Toner, Binders, \$232.23; Office Peeps Inc, Paper, Ink Cartridges, \$398.47; One Source, Background Checks, \$65.00; Pheasantland Industries, Safety Shirts, \$218.85; Pollard & Larson, LLP, MI Hearing, \$372.00; Reliance Telephone, Phone

Cards, \$1,000.00; Rick Ribstein, CAA, \$4.00; Rick Ribstein, CAA, \$405.88; Sanford Health, Autopsies, \$7,573.74; Schwenk Properties, COP Rent, \$325.00; SD Dept Of Labor, Sheriff Trust, \$268.23; SD Dept Of Revenue, Drug Testing, \$33.00; SD Dept Of Revenue, SD Dept Of Revenue Mar 2015, \$345,601.31; SD Dept Of Transportation, Engineering, Bridge Inspection, \$1,792.28; SD Newspaper Service, Employment Advertisements, \$7,061.57; SD Property Management, 39 E-Poll Books, \$15,795.00; SDSU Workstudy, \$65.38; Sioux Valley Cleaners Inc, Janitorial For WIC, \$442.00; Sioux Valley Energy, Utilities, \$294.00; Steven Ust, Building Inspections, \$1,000.00; Swanda, Karen, Inv MI Hearings, \$30.00; Swanda, Karen, Inv MI Hearing, \$15.00; Taser International, 8 Body Camera Systems, License, \$6,777.19; Terry D Wieczorek PC, CAA, \$675.69; The King Corporation, Security Tracks Issues, \$95.00; Thomson Reuters - West, Law Library, Northwestern Reporter, \$551.50; Thomson Reuters - West, West Information Charges, \$513.82; Thomson Reuters - West, West Information Charges, \$785.38; Tim Hogan, CAA, \$1,802.98; Town & Country Shopper, Publish Annual Weed Brd Mtg, \$168.00; Tyler Technologies, Secure Signature, \$138.00; US Postal Service, Postage Machine Postage, \$10,000.00; US Records Midwest, Canvas Jackets for Deed Books, \$244.75; Vandenberg Law, CAA, \$500.75; Vandenberg Law, CAA, \$444.75; Vantek Communications Inc, North Repeater Monthly Fee, \$100.00; Walburg, Duane, Animal Control Mileage, \$46.00; Walmart Community, Office Supplies, \$122.32; Walmart Community, Charger, Office Supplies, \$66.20; Walmart Community, Ice Melt, \$44.04; Walmart Community, Cable Ties, \$6.97; Wellmark Blue Cross, Annual Flex Fee, Claims Proces, \$1,960.00; Wells Fargo, Misc Supplies, \$344.97; White City, Utilities White Shop, \$64.95; Winair, Filters for Courthouse, \$233.44; Yankton County Sheriff, Service Of Process, \$25.00; Yankton County Sheriff, Service Of Process, \$25.00; Yankton County Sheriff, Service Of Process, \$25.00; Yankton County Sheriff, Service Of Process, \$25.00; Yankton County Treasurer, MI Hearing, \$113.75; Young Door Service Inc, Service And Inspect 4 Doors, \$413.18.

Department Head Reports

County Development Director Robert Hill discussed the office visit from the SDOEM, the south Brookings drainage meeting and the Sinai City Council meeting. He also updated the board on HB1201. Hill said he has been starting to receive hazardous material supplies and is getting ready to send those out to area fire departments. He also discussed the comp plan work session and the Planning & Zoning Board meeting. Hill said he is also finalizing plans for the FEMA exercise on March 12th.

State's Attorney Clyde Calhoon and Deputy State's Attorney Abigail Howard presented the 2014 State's Attorney's Annual Report. Calhoon said felony convictions, especially felony drug convictions, are up. He said they've seen increases in almost every felony category though. Calhoon said domestic violence offenses have stayed about the same. He said most of those instances involve alcohol and many times children are present as well. Calhoon said there were over 450 misdemeanor underage consumption convictions. He also noted that there were no jury trials in 2014. Calhoon said Brookings County collected 42.7% of all court-appointed attorney's fees that were paid by the county. He said the circuit average is 36.6%.

On the juvenile side, Howard said they are seeing a gradual increase. She said there are more criminal offenses and less truancy or parental issues. Howard said Teen Court continues to be a successful program. She said there were three cases that involved the termination of parental rights. Howard said a trend they are seeing is an increase in vandalism and criminal entry of vehicles. She said there were also a number of violations of the sexting statute, which she is also seeing a rise in among juveniles.

Howard said there were 45 involuntary commitments in 2014, but only 37 were approved or accepted for commitment. She said the number commenced is up, but the actual number sent to the Human Services Center has remained consistent.

Calhoon noted that there were 123 felony convictions in 2014 and there have already been 32 convictions in the first two months of 2015. He also said that Howard puts in a lot of extra time with the mental commitments and commission meetings. Calhoon said that Howard and the four legal assistants in the office do a great job.

Pierce said that with 57% of felony convictions being drug or alcohol related, she asked if there have been any discussions on having a drug and alcohol court. Calhoon said it may be something for the future, but it wouldn't be just for Brookings County. He said the three largest counties in the circuit, Brookings, Beadle and Codington, would all be involved.

Miller thanked Calhoon on behalf of the taxpayers for his office's efforts in collecting the court-appointed attorney fees. Yseth noted that the amount of workload the commission is placing on Howard has increased dramatically.

Veterans & Human Services Director Michael Holzhauser updated the board on the number of phone calls the office has made and received, the number of in-person meetings and the number of home visits. He also explained that the term 'indigent by design' means someone who has not actively pursued employment, or has chosen to go to school but hasn't signed up for that insurance. Pierce asked about welfare claims that are not approved because the application isn't complete. Holzhauser explained the application and notification process.

Finance Officer Vicki Buseth said the office is fully staffed once again. She said the e-pollbooks have now been paid for and Dustin VanBalen with Midwest Cyber Solutions, who will be doing the maintenance, upkeep and support of the computers, is planning on coming to speak to the board in May and answer any questions they may have.

Highway Superintendent Richard Birk said the highway crew continues to do crack-filling. He said weight limits will go on next Monday. Birk also updated the board on SB1.

Sheriff Martin Stanwick said they had a busy weekend with 40 in jail. He said they are down to 35 now. Stanwick said there are 50 individuals on the 24/7 Program and he has just started using a drug patch monitoring system. He said three individuals are using that. Stanwick said they are also busy on the chemical dependency side. He said the jail seems more like a hospital at times. Stanwick said these holds are hard on his staff, but they do a great job handling it. He said he's also concerned about the county's liability when they have these individuals. Stanwick said many committals start at the hospital, but end up at the jail. He said most of these individuals need to be in a facility that has a full-time medical staff. Pierce said she knows the liability issues and jail is a place of last resort. She said she has been frustrated with East Central Behavioral Health for many years. Pierce said the county provides them with funding and we need to have a conversation with them and tell them what the county needs from them. She said, in her opinion, they are not as helpful as code requires them to be. Stanwick said they have had several meetings to go over things, but nothing seems to change. Pierce said when an organization receives funding from the county, they should provide better service.

Yseth said the sheriff's department did a good job marketing the body-worn cameras. He said he saw the story on television and the county was represented well.

SCHEDULED AGENDA ITEM

As scheduled, the board heard from Carey Bretsch with Civil Design, Inc. regarding the 213th Street reconstruction project. Bretsch said the purpose of reconstructing this road is to get heavy trucks in and out of the Novita processing facility. He said the past commission indicated that no additional right-of-way would be purchased for this project. Bretsch said the plan is for a road that will be 28 feet wide with

2-12 foot lanes. He said they may need temporary easements from some of the landowners, but they may also be able to get by without them. Bretsch said they will be concentrating on the surface of the road and making it suitable for trucks without load restrictions. He said the cost estimates are \$869,000 for an asphalt surface and \$1.4 million for a concrete surface. Bretsch said the type of road won't affect the engineering costs, but more testing may be needed if they choose concrete.

Krogman asked about the quantity of geo-grid reinforcement, which is \$40,000 more than the original bid presented last year. Bretsch said they are extending the construction to the westernmost entrance to the proposed facility. When they did the preliminary opinion, he said they didn't have all of the information. He also noted that they may have estimated a little bit strong on some of the quantities.

Pierce asked if Bretsch had a problem with making payments due in 45 days rather than 30 days due to the length of time it takes claims to be approved on the county side. Bretsch said he didn't have a problem with that.

Miller said that as they proceed with this project, Bretsch needs to understand that the commissioners aren't road builders. She said they need Bretsch to tell them what they need to be doing; if easements need to be obtained, tell the board when they need to do that. Miller said it will save everyone a lot of grief.

Bretsch said everything is very preliminary as they haven't done any engineering work on this yet. He said once they have all of the data and get the geo-technical borings to see what is under the existing surface, then they'll have a design. He said their efforts will be based on getting the type of surface that is needed. Bretsch said CDI will prepare the bids, the commission will approve the bids and then CDI will handle everything from there. Pierce asked about the phases of the project. Bretsch said the first phase is design and preparing bids, then once the commission is ready to accept a bid, the board will give CDI permission to proceed, which starts phase 2.

Bretsch said to get the best prices, they need to get this out for bids as soon as possible or wait until next year. He said they are probably two months too late already as contractors have a lot of work right now. Bretsch said he could probably get this out within four weeks if they don't need easements, but if they do it could be delayed for a year. He also noted that Novita hopes to be operational within 12 months, so doing the road next year may be too late.

Deputy State's Attorney Howard said if the board does not intend to do the road this year, then they will need to get something in writing due to the fact that the Road Use Agreement with Novita states that the road will be complete prior to substantial completion of the Novita plant. Miller said the commission is at a disadvantage because they don't know Novita's timeline. She said it probably won't be an issue getting them a good road, albeit not a hard-surfaced road. Jensen said he would like to see the majority of the construction traffic done before they pave the road.

REGULAR BUSINESS

Motion by Miller, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-39: an agreement between Civil Design, Inc. and Brookings County for engineering services for the 213th Street reconstruction project, and amending Section 2.01 Payment Procedures, Item B to state that invoices are due and payable within 45 days of receipt, rather than 30 days.

Yseth asked about the timing of the project. Bretsch said he will work with Novita as they are doing their engineering as well. Jensen asked if Bretsch's services are based on the hourly rate they have through the state. Bretsch said they are. Pierce asked if there is a time provision in the agreement. Bretsch said there isn't from his perspective. Miller said they need to get this portion out for bids. Yseth asked if they would do this as one bid or two, if they know that the rest of the project won't be finished until 2016. Krogman said they need to have a discussion with Novita on their timeline, then they can discuss if this should be one bid or two. He also said that he agrees with Jensen that the majority of the

construction should be done before they pave the road. Bretsch said he can have that discussion with Novita.

Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to award the 2014 annual weed bid to low bid on 2-4-D Amine to Ag First Farmer Coop of Brookings, SD at \$11.90/gallon. Background information was provided by Weed & Pest Supervisor Gary Egeberg. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve the request to fill vacancy for the Weed & Pest Supervisor position. Background information was provided by Egeberg. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Pierce to approve the request to fill vacancy for two ATV drivers in the Weed & Pest Department due to a seasonal need. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Motion by Pierce, seconded by Jensen to approve a request to fill vacancy for a general maintenance worker in the Commission Department. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-40: a Brookings County Drainage proposal from Banner Associates, Inc. County Development Director Robert Hill said the south Brookings drainage committee met with representatives from Banner and their estimate for updating the original 1985 plan was approximately \$90,000. He said the committee did not recommend that the plan be approved for that cost. Hill said Banner questioned what the scope is and they aren't sure what they can or cannot do. He said the agreement before the board now is for Banner to set up and facilitate a meeting with the Corps of Engineers at a cost of \$2,500. Hill said the committee did recommend moving forward with this agreement. He said the township has drainage issues, Brookings County is responsible for drainage, but they need to involve the Corps so they know what, if anything, can be done.

Miller said she doesn't mind the Corps of Engineers telling them what can or cannot be done, but she doesn't want them running what's going on here. Hill said the Corps will tell us what we could possibly do, they will review any plans and they will be involved. Krogman asked if they provide any services or have people on staff that could help provide a study. Hill said he's not sure what they would be willing to do. He said they would need to decide if this is a project that is worthy of the Corps to put their money into. Hill said to us this is a big issue, but in their nationwide scope, this is minor.

Jensen asked if this would be site specific for south Brookings drainage. Hill said this will be for 32nd Street South to the Big Sioux River. Pierce said she's not clear on what Banner will be doing. Hill said they will be preparing documents, sending the Corp information and speaking their language on what the county is looking for. Krogman said this seems reasonable; they need to have the meeting and see what the Corp is willing to do. He said this is a good start and something the county can do.

Hill said they also have to be prepared if the Corps says no. Jensen said the landowners want to know if something can be done. Miller said she appreciates Pierce questioning the amount. She said she feels like they have to proceed, but also urged Banner to use their time wisely and hopes this will be less than the \$2,500 estimate. Pierce said she would like the full board to have access to all of the documentation that Banner provides to the Corps. Hill said that he will make that request.

Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Krogman, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-41: an easement agreement with Northern Sky Dairy, LLC. Roll call vote: Pierce "aye," Krogman "aye," Miller "aye," Jensen "aye," Yseth "aye." Motion carried.

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-42: an easement agreement with Northern Sky Dairy, LLC. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said they have received the 'Notice to Proceed' from Novita and she provided them with background information regarding that project. She provided the board with the letter Chairperson Yseth sent to the mayors and city councils in the county and she provided an example of a work plan used by the Brookings School District from Yseth as well. Steffensen also discussed the upcoming 8-County meeting, a claim from the South Dakota Newspaper Association, and a citizen's concerns with traffic along north Medary Avenue. She also provided the board with a copy of SDCL 32-11-35 that speaks to the distribution of funds for roads and bridges and the most recent SDACC legislative update. Steffensen discussed the upcoming Brookings Volunteer Fire Department Annual Feed, the SDACC Spring Workshop, and carpet cleaning quotes for the first floor of the courthouse. She also discussed the Walk a Mile fundraiser for the Domestic Abuse Shelter and the Chamber's Post-Legislative Luncheon.

Deputy State's Attorney Abigail Howard said an inter-agency meeting is scheduled for April 2nd to discuss the involuntary commitment process. She said she hopes they can work out the issues with this process. Howard said the chemical dependency committals are different from the mental health committals. She said the Sheriff and his staff that do these do make her job easier and they work well together. Howard said she also discussed SB73, the Juvenile Justice bill, and its impacts on school districts with the Brookings School Board.

Krogman asked if East Central Behavioral Health is involved with both the mental and chemical committals. Howard said the chemical dependency committals start with court services. Sheriff Stanwick said ECBH isn't always involved; there are other facilities as well. Krogman asked if they need one of these entities to give an evaluation though. Stanwick said they do.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Krogman reported on the Joint Powers Board meeting, the Hospital Board meeting, the Board of Health meeting and the Township Annual Meeting.

Commissioner Miller reported on the Joint Powers Board meeting, a Domestic Abuse Shelter meeting and the Conservation Board meeting. She also reported on the Township Annual Meeting and the Annual Weed Board meeting.

Commissioner Jensen said he received a call from Afton Township regarding the bridge posting south of White. He said the mayor of Elkton called to discuss getting control arms at two of the railroad crossings. Jensen said he steered him towards Pierre. Sheriff Stanwick said there were stop signs at those crossings, but they have been replaced with yield signs. He said he's not sure who or why they were changed. Jensen said the recommendation was to put stop signs at those crossings, and he's not sure how they were changed to the yield signs either.

Jensen also reported on the south Brookings drainage meeting and the Township Annual Meeting. He said he's heard from townships that are concerned with the smaller culverts being signed in their

ditches. Jensen said this is a concern when people hay the ditches. He said he also judged the SDSU beauty pageant. Jensen said the ladies are very talented, intelligent individuals.

Commissioner Pierce reported on the Medary Township Annual Meeting, the comp plan work session and the Township Annual Meeting. She also reported on the Planning & Zoning meeting and the upcoming liquor license committee meeting. Pierce said she has received many calls and emails regarding HB1201 and she thanked Representative Spence Hawley on making the amendment from "Shall" to "May" so the Planning & Zoning Commission can keep the option of needing a super majority vote on conditional use permits. She said she has also had several meetings and conversations regarding the legal paperwork for 34th Avenue.

Commissioner Yseth reported on the south Brookings drainage meeting and the Township Annual Meeting.

EXECUTIVE SESSION

Motion by Krogman, seconded by Miller to enter into Executive Session at 10:26 a.m. in accordance with SDCL 1-25-3 (1), discussing employee performance and SDCL 1-25-2(3), consulting with legal counsel. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried. The board came out of Executive Session at 11:28 a.m. No action was taken.

ADJOURNMENT

Chairperson Yseth declared the meeting adjourned. The next regularly scheduled meeting is Tuesday, March 24, 2015 at 8:30 a.m.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Stacy Steffensen
Commission Department Director
Brookings County